

MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL MEETING HELD
TUESDAY, APRIL 23, 2013, AT 7:00 P.M. IN THE COTTONWOOD HEIGHTS CITY
COUNCIL CHAMBERS

Members Present: Mayor Kelvyn Cullimore, Councilman Mike Shelton, Councilman Scott Bracken, Councilman Tee Tyler, Councilman Mike Peterson

Staff Present: City Manager John Park, Deputy City Manager Linda Dunlavy, City Attorney Shane Topham, Community and Economic Development Director Brian Berndt, Police Chief Robby Russo, Finance Director Steve Fawcett, Public Relations Specialist Stephanie Archibald, Public Works Director Mike Allen was excused, Assistant Fire Chief Mike Watson was excused

Others Present: UFA Battalion Chief Mac Lund, Scout Troop 609, Scout Troop 568, Youth City Council Member Ben Pugmire, Verl Buxton,

1.0 WELCOME/PLEDGE/ACKNOWLEDGEMENTS

1.1 Mayor Kelvyn Cullimore called the meeting to order at 7:06 p.m. and welcomed those attending.

1.2 The Pledge of Allegiance was led by Zakia Kirby of Scout Troop 568.

2.0 CITIZEN COMMENTS

2.1 Verl Buxton shared concerns regarding City monies that have been released for the Canyon Centre Project.

Mayor Cullimore stated that no monies have been released because the project must be built to generate the tax revenue.

Mr. Buxton next asked about the placement of a new fence located along 3250 East and Fort Union Boulevard, by Salt Lake County.

City Manager John Park reported that the fence is being rebuilt due to damage caused by snow plows.

Mr. Buxton offered to assist in training snow plow drivers as he has extensive experience in providing that service.

3.0 REPORTS/PROCLAMATIONS/RECOGNITIONS

Standing Monthly/Quarterly Reports

3.1 Monthly Financial Report

Finance Director Steve Fawcett presented the financial report for the month of March. He reported that there are no significant changes with regard to revenue or expenditures. There are changes in the report due to amending the revenue budget to equal the anticipated end-of-year income. The effect of those changes is approximately \$625,000 to the positive.

Outstanding delinquencies have been collected and sales tax revenue is expected to total approximately \$4.9 million by the end of this fiscal year. Month-to-month totals are reported to be slightly above the prior year.

A complete financial report is available on the City's website.

3.2 **Unified Fire Report**

UFA Battalion Chief Mac Lund presented the unified fire report for the month of March. He reported that in terms of call volumes Station 110 came in 4th and Station 116 came in 18th overall among all UFA stations. Station 110 had 123 total calls with 106 Advanced Life Support (ALS) calls resulting in 54 transports; and 17 Basic Life Support (BLS) calls resulting in 9 transports. Station 116 had 41 calls with a total of 40 Advanced Life Support (ALS) calls resulting in 16 transports; and 1 Basic Life Support (BLS) call resulting in 1 transport.

Chief Lund reviewed the customer service report for Stations 110 and 116.

The safety message for April was regarding the importance of ladder safety while making repairs; checking smoke and carbon monoxide detectors; and updating 72-hour kits. With summer just around the corner, he reminded everyone to create a safe zone free of debris around the house and reviewed proper barbecue grill disposal.

A complete UFA report is available on the City's website.

4.0 **ACTION ITEMS**

4.1 **Consideration of Resolution No. 2013-14 Approving Entry into Amendment No. 10 to an Interlocal Agreement with Salt Lake County for Public Works Services**

4.1.1 Mayor Cullimore explained that the City currently contracts with Salt Lake County for public works services. The proposed resolution for the upcoming fiscal year was changed to include a 90 day termination clause should the City determine to go a different direction.

4.1.2 **MOTION:** Councilman Bracken moved to approve Ordinance No. 2013-14. The motion was seconded by Councilman Shelton and passed unanimously on a roll call vote

4.2 **Consideration of Resolution No. 2013-15 Approving Entry into Amendment No. 3 to an Interlocal Agreement with Salt Lake County for Paving Services**

4.2.1 Mayor Cullimore said that the proposed resolution with Salt Lake County for paving services was to be modified to include the 90 day termination clause which is not stated in the agreement before the Council.

4.2.2 **MOTION:** Councilman Peterson moved to approve Ordinance No. 2013-15 subject to the addition of the 90-day termination clause. The motion was seconded by Councilman Bracken and passed unanimously on a roll call vote.

4.3 **Consideration of Resolution 2013-16 An Appropriation Resolution Adopting a One-Year Action Plan for FY 2013-2014 Community Development Block Grant Funding and**

Authorizing an Interlocal Cooperation Agreement between Cottonwood Heights, the U.S. Department of Housing and Urban Development and other Governmental Entities

- 4.3.1 Mayor Cullimore stated that every year the Department of Housing and Urban Development, through Salt Lake County, awards grants to various municipalities to help with low-income housing needs. The proposed resolution approves the use of approximately \$60,000 to make improvements for ADA ramps and other handicap accessibility features; provides \$10,000 to the ASSIST Program for helping low-income individuals with home repairs; and \$5,000 each to Valley Services and Helping Hands.
- 4.3.2 **MOTION:** Councilman Shelton moved to approve Ordinance No. 2013-16. The motion was seconded by Councilman Tyler and passed unanimously on a roll call vote.
- 4.4 **Consideration of Resolution No. 2013-17 Consenting to Reappointments to the Architectural Review Commission**
- 4.4.1 Mayor Cullimore said that the next two resolutions are consenting to appointments or reappointments to various city committees. The Architectural Review Commission is made up of professionals in architecture and design who review new projects, confirm compliance with city code, and offer recommendations. The proposed resolution reappoints Scott E. Chapman, Jonathan Jan Oldryoyd, Laura McCoy, and Scott Peters.
- 4.4.2 **MOTION:** Councilman Tyler moved to approve Ordinance No. 2013-17. The motion was seconded by Councilman Peterson and passed unanimously on a roll call vote.
- 4.5 **Consideration of Resolution No. 2013-18 Consenting to Appointments to the Cottonwood Heights Arts Council**
- 4.5.1 Mayor Cullimore stated that the above resolution reappoints Rebecca Kitchen and Maradon Nettleship and appoints John Russell and Chante' T. McCoy to the Cottonwood Heights Arts Council.
- 4.5.2 **MOTION:** Councilman Shelton moved to approve Ordinance No. 2013-18. The motion was seconded by Councilman Bracken and passed unanimously on a roll call vote
- 5.0 **CONSENT CALENDAR**
- 5.1 **Approval of Minutes for March 26, 2013**
- 5.1.1 The minutes stood approved.
- 6.0 **ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION IN ROOM 250**
- 6.1 **MOTION:** Councilman Bracken moved to adjourn and reconvene the work meeting. The motion was seconded by Councilman Tyler and passed unanimously on a roll call vote. The business meeting adjourned at 7:54 p.m.

Minutes Approved: 05/14/2013